

Sugar Creek Board of Directors Meeting
Guest Attendance Policy

Meetings of the Board of Directors are open to all members in good standing who wish to listen and observe proceedings. Members are encouraged to contact a director or the Association office to report their intent to attend the meeting and particular interests.

Guests (members) are asked to respect the fact that directors have an agenda to discuss and there may not be time for new business. Guests will be introduced at the start of the meeting and asked to sit in area apart from the voting directors, allowing directors to sit together, converse and vote.

While guests may not introduce new topics or speak spontaneously during the general business, they may be called upon under "New Business" to communicate their interests. Each guest will be given 4 minutes to speak.

At times the Board may go into Executive Session (closed door), and excuse all visitors from the meeting. Guests understand that all discussions and documents are to be treated with confidentiality and that the official spokesperson for the board is the Board President or his or her designee.

Name (Print) _____

Signature _____ Date _____